

# Workbook LPSM Committee

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*“The committee that is responsible for teams, competition and tournaments.”*

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## Chapter 1: The task of the LPSM Committee

The LPSM Committee is an important committee within WAF that has the responsibility over the teams, competition, and tournaments. Being part of this committee comes with a lot of responsibilities where decisions made have consequences for multiple WAF members. This means that the committee requires high dedication and an open/neutral vision.

The LPSM committee has the following tasks:

**Hold Meetings:** Called together by the commissioner to find a time that will work for all members. There is no requirement on the number of times needed to meet, although it should be done on a regular (every 1-2 months) basis, as not to fall behind in the following:

- **Form Teams:** Facilitate conversations and collaborations between the committee members that bring together various factors including, but not limited to: Google/Microsoft Forms (assembled and sent out by the commissioner), player interest, apparent skill, skill preference, availability, type of play, and personal requests to construct teams for competition and tournaments.
- **Determine Tournament Attendance:** WAF as an organization regularly attends multiple tournaments, both within and outside of the Netherlands. Some tournaments are more popular among members than others. Based on WAF members' interests and previous years' knowledge, the LPSM committee determines whether to sign up for one (or multiple teams) for a tournament or to not sign up a team at all.
- **Determine the Number of Teams for NFB Competition:** Based on member interest, the LPSM Committee determines how many teams, and of what type (Open, Mixed, Ladies, 5v5, 7v7) are signed up to compete in upcoming competitions. (**Note:** LPSM Committee has no input on where teams will play for competition – that is determined by the NFB. As an organization, we try to have as many fields available in Wageningen and nearby as possible, to minimize the number of teams having to travel for competition days.)
- **Promote tournaments and competitions:** While the main responsibility of this task is with the Commissioner, the LPSM committee in general also has the responsibility to actively promote tournaments and competitions either by announcement in WhatsApp, during practice, or face-to-face communication. The LPSM committee must make sure that there are enough players for every tournament and competition! They also look into who is attending a tournament (e.g. a beginner tournament should have a coach that can help players out!)
  - (**Note:** As a team member, you do not arrange your own subs when the team has not enough players for one typical day. The LPSM committee will *attempt* to cover these kinds of situations. It's the responsibility of the team captains to inform the LPSM committee of shortages on certain competition days.)
- **Determine seeding:** Try to achieve an ideal seeding for the competition teams in a meeting with the NFB and other teams.
- **Internal and external communication with teams:** The LPSM committee is responsible for the external communication with hosting teams/NFB of

tournaments/competitions. The committee processes this communication and forwards it to the WAF-teams. They also organize WhatsApp groups for every team.

# Chapter 2: The organizational structure of the LPSM Committee

## Members of the LPSM Committee

### **Commissioner of Tournaments and Competition** – Permanent Member

- A member of the WAF board, the Commissioner of Tournaments and Competition is the head of the LPSM Committee, directs conversion, calls meetings, and manages conflict between members.

### **WAF Trainer(s)** – Permanent Member(s)

- As trainer(s), they offer insight into players that other players may not see. The trainers work with the rest of the Committee to build the teams. While they remain trainers, they remain a part of the Committee.

### **One WAF Female-Matching and One Male-Matching Representative** – 1-Year Term (No Term Limit)

- Once a year, a Female-Matching and a Male-Matching player will be elected by the general membership of WAF. Their term will last 1 year, and they may be re-elected the following year (no term limit). Their duties will be aiding the LPSM Committee in making teams and conducting other LPSM duties as needed.

**Years of experience in the LPSM Committee:** The Committee requires ultimate and WAF experience to make sure that the teams are made properly. This means knowledge of competitions/ tournaments, team-making, and the skills of WAF-players. This is why we must guarantee a certain experience level on the LPSM committee. This means that at least 2 members of the LPSM Committee need to have 3 years of ultimate experience. This can be at WAF or with a different team. This experience counts for all members of the LPSM Committee.

*Example: we have a commissioner with 1 year of experience in ultimate. We have 1 trainer with 3+ years of experience in ultimate. This would mean that one person (male or female) we vote on during the GMA must at least have 3 years of experience in ultimate.*

## How to enter the LPSM Committee

There are 3 ways to become part of the LPSM Committee:

1. Be the Commissioner of Tournaments & Competition
2. Be a WAF trainer.
3. Be an elected WAF Female or Male-Matching Representative
  - Before the start of the Indoor Season (around October), a GMA will be held to elect a Female-Matching and Male-Matching player to be representatives from the general

members to give input on and insight into the activities of the LPSM Committee. In the month of August WAF-members can show interest in the LPSM-committee by responding to the email from the board. 2 weeks in advance of the GMA an agenda with the candidates including a small motivation will be sent out to all WAF-members. During the GMA people can vote for their preferred female and male candidate (2 votes in total). Voting will be anonymously on paper.

- Requirements for being a candidate:
  - At least 1 year member of WAF
  - Have at least played one competition (indoor, mixed, or open).
  - Not a requirement but preferably to have experience in a tournament.
    - *Note: when someone identifies as neither male nor female, they are running for the gender position they play as during competition.*

## **Minimum membership count**

At no point should the LPSM Committee fall below 3 members. preferably all these functions: and at least 3 people in committee. This will include:

1. Commissioner of Tournaments and Competition
2. Trainer
3. Female-Matching Player Representative
4. Male-Matching Player Representative

## **Dismissal from the LPSM Committee**

- A member of WAF may ask to dismiss a member of the LPSM Committee during a GMA when there is a valid reason. Only with a majority of the votes is the dismissal of the member approved.
- The Commissioner of Tournaments and Competition has the responsibility to keep everything running smoothly during meetings. Dismissal can only be suggested during a GMA as a last option when the committee is not functioning properly.
- After dismissal of a member, a new member can come forward for the LPSM position. This member must be charged into the committee during a GMA. This member is only active in the LPSM committee until the next change (October).

## Chapter 3: Decision-Making in the LPSM Committee

This document provides a small overview of the decision-making process, however there are many more that the LPSM uses. This section is just to give a quick overview of how the LPSM makes teams. Please know that the process is more complicated.

### How are competition teams made?

Making competition teams is based on many factors including, but not limited to, AND in no particular order:

- Microsoft/Google Form Answers
- Player Interest – Extra practices or show up to play?
- Apparent Skill/Experience – LPSM Committee's subjective opinions
- Skill Preference – Beginner/Intermediate/Advanced
- Availability – What days is a player available?
- Type of Play – Really competitive or just for fun?
- Consulting Previous Team Captains – For opinions on members of the team, can/should be consulted, opinions do not have to be followed.
- Personal Requests

#### **Team Captains**

- Chosen by the Committee based on judgement of skill, experience, and leadership.

#### **Spirit Captains**

- Chosen by the Committee based on subjective overall positive attitude and good sportsmanship. However, most of the times teams can decide on their own who the spirit captain is.

### How are tournament teams made?

The Commissioner of Tournaments and Competition has the first responsibility in asking WAF Members to come to sign up for a tournament or competition. This goes for general announcements during practices, in group chats, and also for one-on-one conversations. However, everyone from the LPSM (and of course general WAF members) are allowed to promote competition and tournaments.

#### **Multiple Tournament Teams**

- Same Situation as Competition teams

#### **One (1) Tournament Team**

- All members who signed up will likely become part of the team.
- If there are too many sign-ups, the Committee will determine who they will ask to step down and/or attend a different tournament instead.